

MyChart Access Request

- For:**
- Adult Guardian of Child Patient
 - Adult Patient/Emancipated Minor Patient

Connecticut Children’s Medical Center and Connecticut Children’s Specialty Group, Inc. (“Connecticut Children’s”) provides its patients and their families the ability to access a limited portion of the patient’s medical record through an online application called MyChart.

(Note: This form is for legal guardians of patients 0 to 17 years, patients 18 years of age and older, and emancipated minor patients. A different form is required for adolescent patients aged 13 to 17 years. Return signed completed form to: **CT Children's Medical Center, Attn: HIM/MyChart, 60 Hartland Street, East Hartford, CT 06108 (Fax 860-837-5785)**)

Information about the Patient	
Patient is a(n):	
Adult (18 years or older)	Child (0 to 12 years old) <i>*** Child cannot get his/her own access ***</i>
Emancipated Minor	Child (13 to 17 years old) <i>*** Different form needed for child's own access ***</i>
Patient’s Name:	Patient’s Date of Birth:
Patient’s Address:	Patient’s Sex: Male Female
	Patient’s Social Security #: (LAST 4 DIGITS ONLY)

Information about the Requestor/Legal Guardian	
Requestor’s Name:	Requestor’s Date of Birth:
Requestor’s Address:	Requestor’s Sex: Male Female
	Requestor’s Social Security #: (LAST 4 DIGITS ONLY)
	Email address (to receive notification when a new message is posted to MyChart):

Please ensure you review and understand the following information:

- MyChart is not to be used for medical emergencies. Call 911 immediately instead.
- Access to MyChart is voluntary and is a convenience provided to patients and families.
- MyChart does not include all of a patient’s medical record information. A complete copy of a patient’s medical record can be requested by contacting Connecticut Children’s Health Information Management Department.
- I am responsible for selecting a confidential password and for maintaining my password in a secure manner.
- I agree to abide by the terms and conditions of the Connecticut Children’s MyChart site.
- Legal guardian access will be terminated when the patient turns 18 years old, if he/she becomes an emancipated minor, or if legal guardianship changes for any reason.
- Connecticut Children’s can use its sole discretion to revoke or revise my access to MyChart for any reason.

By signing below, I am authorizing Connecticut Children’s to create an account for me to access a limited portion of my own or my child’s (the patient’s) medical information. By signing this form, I also acknowledge that I have read and understand the general terms and conditions of MyChart access. I understand I may revoke this access at any time by notifying a Connecticut Children’s provider of my request.

Adult or Emancipated Minor Signature

Date/Time

Please return completed forms by mail or fax to:
CT Children’s Medical Center, Attn: HIM/MyChart, 60 Hartland Street, East Hartford, CT 06108; Fax 860-837-5785

MyCHART GENERAL TERMS AND CONDITIONS

When accessing MyChart I understand that:

- MyChart is not to be used for medical emergencies. Call 911 instead.
- Access to MyChart is voluntary and is a convenience provided to patients and families.
- MyChart does not include all of a patient's medical record information. A complete copy of a patient's medical record can be requested by contacting Connecticut Children's Health Information Management Department.
- If I am not the patient, I must click on 'View Other Records' to access the patient's limited medical information on MyChart.
- MyChart account holders are responsible for selecting a confidential password and for maintaining it in a secure manner.
- MyChart account holders must agree to abide by the terms and conditions of the Connecticut Children's MyChart site.
- I understand that Connecticut Children's may revoke or revise my access to MyChart at any time and for any reason. I understand that my (or my child's) access to MyChart may be revoked when:
 - Connecticut Children's receives a request from a parent, legal guardian, or emancipated minor
 - A child turns 18 years old
 - A child advises Connecticut Children's of his/her emancipated status
 - Parent/parent or parent/child access disputes cannot be resolved
 - Legal guardianship changes
 - Connecticut Children's determines, in its sole discretion, that revocation or revision is necessary.

In order to comply with Connecticut law, access to a child's information will be limited as set forth below.

For children ages 12 years and under:

- A parent or legal guardian (with proof of legal guardianship) can access a limited portion of the child's medical record through MyChart

For children ages 13-17 years:

- A parent or legal guardian (with proof of legal guardianship) can access a limited portion of the child's medical record through MyChart.
- If a parent or legal guardian (with proof of legal guardianship) signs the form "A Patient's Access to MyChart," a child aged 13-17 can also access limited portions of his/her own online record through MyChart.

For adult patients who are 18 years or older:

- An adult patient is able to access a limited portion of his/her medical record through MyChart.
- By providing proof of legal conservatorship/guardianship, a conservator or guardian can access a limited portion of the medical record (through MyChart) of an adult patient who is unable to give legal consent for him/herself

For emancipated minors:

- An emancipated minor can access a limited portion of his/her medical record through MyChart without parental consent.

Adult or Emancipated Minor Signature

Date/Time