

# MyChart Access Request for an Adolescent Patient

Connecticut Children's Medical Center and Connecticut Children's Specialty Group, Inc. ("Connecticut Children's") provides its patients and their families the ability to access a limited portion of the patient's medical record through an online application called MyChart.

As a parent or legal guardian (hereafter 'legal guardian'), you can request your child aged 13 to 17 years receive access to a limited portion of his/her medical record through "MyChart" using this form.

**Return signed completed form to: CT Children's Medical Center, Attn: HIM/MyChart, 60 Hartland Street, East Hartford, CT 06108 (Fax 860-837-5785)**

Information about the Adolescent Patient	
Child's Name:	Child's Date of Birth:
Child's Address:	Child's Sex : <input type="checkbox"/> Male <input type="checkbox"/> Female
	Child's Social Security #:(LAST 4 DIGITS ONLY)
Email address (to receive notification when a new message is posted to MyChart):	

Information about the Adult Requestor (Legal Guardian)	
Requestor's Name:	Requestor's Date of Birth:
Requestor's Address:	Requestor's Sex: Male Female
	Requestor's Social Security #: (LAST 4 DIGITS ONLY)

Please ensure you and your child (the patient) review and understand the following information:

- MyChart is not to be used for medical emergencies. Call 911 instead.
- Upon receipt of legal guardian consent, a MyChart account will be created for the child.
- The child must log in to MyChart with his/her own User ID & Password to access a limited portion of his/her medical record.
- To protect the privacy of the child's health information, the child should not share his/her User ID and Password with anyone.
- The child must abide by the terms and conditions on the MyChart site.
- Legal guardian access will be terminated when the child turns 18 years old, if he/she becomes an emancipated minor, or if legal guardianship changes for any reason.
- Connecticut Children's can use its sole discretion to revoke or revise a child's access to MyChart for any reason.
- A legal guardian can revoke or terminate the child's access to MyChart for any reason

By signing below,

- I hereby affirm I am this child's legal guardian.
- I authorize Connecticut Children's to create a MyChart account for the child named above.
- I understand my child will be able to access his/her limited medical information through MyChart using such an account.
- I understand I may revoke this access at any time by notifying a Connecticut Children's provider of my request.
- I understand if a legal guardian's access to MyChart is revoked, the patient's access to MyChart will also be revoked, unless the minor patient is emancipated.

\_\_\_\_\_  
Legal Guardian Signature

\_\_\_\_\_  
Date/Time

*Please return completed forms by mail or fax to:*

*CT Children's Medical Center, Attn: HIM/MyChart, 60 Hartland Street, East Hartford, CT 06108; Fax 860-837-5785*

## MyCHART GENERAL TERMS AND CONDITIONS

When accessing MyChart I understand that:

- MyChart is not to be used for medical emergencies. Call 911 instead.
- Access to MyChart is voluntary and is a convenience provided to patients and families.
- MyChart does not include all of a patient's medical record information. A complete copy of a patient's medical record can be requested by contacting Connecticut Children's Health Information Management Department.
- If I am not the patient, I must click on 'View Other Records' to access the patient's limited medical information on MyChart.
- MyChart account holders are responsible for selecting a confidential password and for maintaining it in a secure manner.
- MyChart account holders must agree to abide by the terms and conditions of the Connecticut Children's MyChart site.
- I understand that Connecticut Children's may revoke or revise my access to MyChart at any time and for any reason. I understand that my (or my child's) access to MyChart may be revoked when:
  - Connecticut Children's receives a request from a parent, legal guardian, or emancipated minor
  - A child turns 18 years old
  - A child advises Connecticut Children's of his/her emancipated status
  - Parent/parent or parent/child access disputes cannot be resolved
  - Legal guardianship changes
  - Connecticut Children's determines, in its sole discretion, that revocation or revision is necessary.

In order to comply with Connecticut law, access to a child's information will be limited as set forth below.

### **For children ages 12 years and under:**

A parent or legal guardian (with proof of legal guardianship) can access the child's medical record through MyChart.

### **For children ages 13-17 years:**

A parent or legal guardian (with proof of legal guardianship) can access a limited portion of the child's online medical record.

If a parent or legal guardian (with proof of legal guardianship) signs the form "A Patient's Access to MyChart," the child whose age is 13-17 can also access limited portions of his/her own online record through MyChart.

### **For adult patients who are 18 years or older:**

An adult patient is able to access his/her medical record through MyChart.

A conservator or guardian can access the medical record (through MyChart) of an adult patient who is unable to give legal consent for him/herself by providing proof of legal conservatorship/guardianship.

### **For emancipated minors:**

Emancipated minors can access their online medical record through MyChart without parental consent.

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Legal Guardian Signature

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Date/Time